



**TERMS OF REFERENCE AND MEMBERSHIP  
for the  
PUBLIC ART ROUNDTABLE  
(AMENDED JULY 2008)**

**ROLE**

Expert and appropriate advice is critical to informing the public art operations and performance of Council. The Public Art Round Table (PART) will act as an advice source, sounding board and ideas generator for Council staff. It will provide advice and feedback on the annual Public Art Plan and advise on the review of Council's public art practices and policies. The Public Art Round Table will recommend the composition of appropriate selection panels to assess artwork proposals and inform the process that results in the commissioning of new public art works and the deaccessioning of existing artworks as required. It will identify opportunities for public art within Council's Strategic Management Plan and give advice regarding marketing and promoting the City through public art. Members of the Public Art Round Table will act as ambassadors and advocates for quality public art in the City.

**TERMS OF REFERENCE**

To provide advice on: -

Public Art Plan:

- Review and comment on the annual Public Art Plan prior to it being considered by Council for endorsement;
- Identify key issues relating to the strategic development and marketing of public art and its contribution to the City;
- Ensure feedback to Council staff regarding the opportunities for public art within local precinct activities;
- Monitor progress of all public art plan activities through quarterly meetings and reports.

Outdoor Gallery Projects:

- As appropriate and/or required by a public art selection panel, assess and advise on public artwork proposals;
- Review and advise on artist briefs and short listed artists;

Integrated Art Projects:

- Identify the public art work potential within City developments and with corporate partners;
- Review and recommend Artists for the Artist Register (pre qualification);

### Community Art Projects

- Recommend public art projects identified appropriate for Community Art;
- Comment on artists proposals as per the Public Art Grant criteria contained in Council's Sponsorship and Grants Scheme (Arts and Living Culture Program – Public Art).

### Existing Public Art Collection:

- When required provide advice on artistic and cultural value of artworks;
- When required provide advice on priorities for asset management funding allocation;
- When required provide advice on removal, relocation, sale or disposal of public art - deaccessioning.

### External Public Art

- When required provide advice on Public Art proposals from external groups or individuals.

## **ROUNDTABLE CONDUCT**

The Round Table will operate according to principles of mutual respect, confidentiality and civility and will be under the direction of the Convener.

As the Round Table will not be a decision-making forum, there will be no provision for formal voting or adoption of positions. While the Convener will seek to facilitate consensus where relevant, it is anticipated – and desirable - that the Round Table express a range of differing views on any particular public art issue.

The Public Art Round Table members will have a copy of their Terms of Reference at each meeting as a standing agenda item so that roles and responsibilities are clearly understood and open.

## **CONDITIONS OF APPOINTMENT**

Appointments will be made by Council for the Municipal term of office.

Membership of the Round Table will be drawn from a publicly advertised call for Registrations of Interest from local community and businesses sectors, strategic arts agencies and Council's public art database. The selection criteria for membership will include community, business and public art and cultural expertise and experience relevant to the function of the Round Table.

Members of the Round Table may also be drawn from a direct selection process if expediency requires.

## **MEMBERSHIP**

The Round Table will be convened by the Chief Executive Officer, Adelaide City Council (or nominee).

Council appoint to the Round Table persons having experience and/or expertise in each of the following areas of public art to ensure a broad base and a balance of skill and opinion:

- Public Art practice;
- Public Art Policy;

- Urban Planning /Design;
- National and International public art perspectives;
- Public art sector development; and
- Local community or /and businesses.

Membership composition of the PART is:

Two (2) Council Members

Three (3) Strategic Arts Agency Representatives

- i. Arts SA (Department of Premier and Cabinet);
- ii. Art Gallery of South Australia (AGSA); and
- iii. South Australian Museum (SA)

One (1) Practising artist

Two (2) Public Art/Design business sector

Two (2) Public Art /Community sector

Key Council staff may attend from time to time as requested by the Round Table from the following Divisions ie:

- ◆ City Places and Projects
- ◆ City Strategy
- ◆ City Services
- ◆ Corporate Strategy and Performance
- ◆ City Businesses

The Round Table may call forums and focus groups as required to consult with additional Key Stakeholders.

No sitting fees will be paid to members of the Public Art Round Table. Reimbursement will be provided for reasonable out of pocket expenses.

## **MEETINGS**

The Round Table will meet quarterly or as required, at dates/times and in a location determined by the Chief Executive Officer after consulting with the members of the Round Table.

Notes of discussion and issues raised at each quarterly Round Table will be reported to Council's City Strategy Committee.

*2008 Changes to the Terms of Reference include:*

- 1) Public Art Round Table appointments formally made by the Chief Executive Officer will now be made by Council;*
- 2) The composition of the Round Table to include three (3) strategic arts agency representatives and two (2) Elected Members; and*
- 3) Updated names of the five (5) Council Divisions.*