



COUNCIL POLICY

USE OF COUNCIL'S CIVIC ROOMS

Approved by: *Strategy and Policy Committee on 28 October 2002*

Subsequent Amendments:

None

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1. INTRODUCTION

For the purposes of this Policy, the *Civic Rooms* are those rooms which are available to be utilised for activities other than for formal Council business comprising the Council Chamber, Colonel Light Room, Queen Adelaide Room and Lady Mayoress's Room.

Use of the Civic Rooms applies to both internal and external parties of Council.

2. POLICY OBJECTIVE

Council will encourage public engagement in matters of civil and civic concern and will maintain a sense of history and community involvement by allowing restricted use of the Civic Rooms.

3. POLICY STATEMENTS

- 3.1 Council will support the use of the Civic Rooms by recognised bodies and groups for restricted activities associated with civil or civic purposes. Preferable formats include public hearings, debates and discussions.
- 3.2 The Civic Rooms are not to be used for commercial purposes.
- 3.3 Council will support the use of the Civic Rooms by recognised bodies and groups for special and commemorative events such as birth dates for Colonel Light and Queen Adelaide and Australia Day Citizenship Ceremonies.
- 3.4 The Lord Mayor shall approve each event.
- 3.5 The use of the Civic Rooms must not clash with Council business or occupancy of the adjacent rooms by the Lord Mayor, Councillors and staff.
- 3.6 Council will ensure that appropriate guidelines are in place over the use of the Civic Rooms to ensure the rooms are properly maintained and adequately protected from damage at all times.

4. LEGISLATIVE REQUIREMENTS AND CORPORATE POLICY CONTEXT

In adopting this policy it is recognised that there are specific legislative requirements to be met as well as other Corporate goals.

Relevant major legislative requirements are the:

- Local Government Act 1999
- City of Adelaide Act 1998

This Policy is to be implemented in conjunction with the Council's Strategic Directions and other relevant Council Policies and Strategies.